

Mt Haley Township
APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

PROPERTY TAX CODE/ ID NUMBER : _____

Mt Haley Township
3020 S Homer Rd
Midland, MI 48640
Phone: (989) 835-8866

AUTHORITY: P.A. 230 OF 1972, AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT WILL NOT BE ISSUED

THE DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.

APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V AND VI
NOTE: SEPARATE APPLICATIONS MUST BE COMPLETED
FOR PLUMBING, MECHANICAL, AND ELECTRICAL WORK PERMITS

I. PROJECT INFORMATION

PROJECT DESCRIPTION		ADDRESS		
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
BETWEEN		AND		

II. IDENTIFICATION

A. OWNER OR LESSEE		NAME		
ADDRESS				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
B. ARCHITECT OR ENGINEER		NAME		
ADDRESS				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
LICENSE NUMBER			EXPIRATION DATE	
C. CONTRACTOR		NAME		
ADDRESS				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
BUILDERS LICENSE NUMBER			EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION				
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION				
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION				

III. TYPE OF IMPROVEMENT AND PLAN REVIEW

A. TYPE OF IMPROVEMENT				
1. ☐ NEW BUILDING	3. ☐ ALTERATION	5. ☐ DEMOLITION	7. ☐ FOUNDATION ONLY	9. ☐ RELOCATION
2. ☐ ADDITION	4. ☐ REPAIR	6. ☐ MOBILE HOME SETUP	8. ☐ PREMANUFACTURE	10. ☐ SPECIAL INSPECTION
B. REVIEW(S) TO BE PERFORMED				
☐ BUILDING	☐ ELECTRICAL	☐ MECHANICAL	☐ PLUMBING	☐ FOUNDATION

BUILDING PERMIT APPLICATION

IV. PROPOSED USE OF BUILDING

A. RESIDENTIAL

- | | | |
|--|--|---|
| 1. ☐ ONE FAMILY | 3. ☐ HOTEL, MOTEL
NO. OF UNITS _____ | 5. ☐ DETACHED GARAGE |
| 2. ☐ TWO OR MORE FAMILY
NO. OF UNITS _____ | 4. ☐ ATTACHED GARAGE | 6. ☐ OTHER |

B. NON-RESIDENTIAL

- | | | |
|--|---|---|
| 7. ☐ AMUSEMENT | 11. ☐ SERVICE STATION | 15. ☐ SCHOOL, LIBRARY, EDUCATIONAL |
| 8. ☐ CHURCH, RELIGION | 12. ☐ HOSPITAL, INSTITUTIONAL | 16. ☐ STORE, MERCANTILE |
| 9. ☐ INDUSTRIAL | 13. ☐ OFFICE, BANK, PROFESSIONAL | 17. ☐ TANKS, TOWERS |
| 10. ☐ PARKING GARAGE | 14. ☐ PUBLIC UTILITY | 18. ☐ OTHER |

NON RESIDENTIAL: DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FRAME

1. ☐ MASONRY, WALL BEARING 2. ☐ WOOD FRAME 3. ☐ STRUCTURAL STEEL 4. ☐ REINFORCED CONCRETE 5. ☐ OTHER

B. PRINCIPAL TYPE OF HEATING FUEL

6. ☐ GAS 7. ☐ OIL 8. ☐ ELECTRICITY 9. ☐ COAL 10. ☐ OTHER

C. TYPE OF SEWAGE DISPOSAL

11. ☐ PUBLIC OR PRIVATE COMPANY 12. ☐ SEPTIC SYSTEM

D. TYPE OF WATER SUPPLY

13. ☐ PUBLIC OR PRIVATE COMPANY 14. ☐ PRIVATE WELL OR CISTERN

E. TYPE OF MECHANICAL

15. ☐ WILL THERE BE AIR CONDITIONING? ☐ YES ☐ NO 16. ☐ WILL THERE BE FIRE SUPPRESSION? ☐ YES ☐ NO

F. DIMENSIONS/DATA

17. NUMBER OF STORIES _____	21. FLOOR AREA	EXISTING	ALTERATIONS	NEW
18. USE GROUP _____	BASEMENT	_____	_____	_____
19. CONST. TYPE _____	1 ST & 2 ND FLOOR	_____	_____	_____
20. NO. OF OCCUPANTS _____	3 RD -10 TH FLOOR	_____	_____	_____
	ATTACHED GARAGE	_____	_____	_____
	TOTAL AREA	_____	_____	_____

G. NUMBER OF OFF STREET PARKING SPACES

22. ENCLOSED _____ 23. OUTDOORS _____

BUILDING PERMIT APPLICATION

VI. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

NAME		TELEPHONE NUMBER	
ADDRESS	CITY	STATE	ZIP CODE

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Effective December 21, 2007, penalties were increased for a person practicing as a Residential Builder or M & A Contractor without a license. The increased penalties are: First offense: Misdemeanor. Fine of \$5,000 to \$25,000 or prison for not more than 1 year or both.
Second offense and Subsequent Offense: Misdemeanor. Fine of \$5,000 to \$25,000 or prison for not more than 2 years, or both.

SIGNATURE OF APPLICANT

Date:

PLAN REVIEW FEE ENCLOSED \$ _____

BUILDING PERMIT FEE ENCLOSED \$ _____

VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APROVALS

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A. ZONING	☐ YES ☐ NO				
B. FIRE DISTRICT	☐ YES ☐ NO				
C. POLLUTION CONTROL	☐ YES ☐ NO				
D. NOISE CONTROL	☐ YES ☐ NO				
E. SOIL EROSION	☐ YES ☐ NO				
F. FLOOD ZONE	☐ YES ☐ NO				
G. WATER SUPPLY	☐ YES ☐ NO				
H. SEPTIC SYSTEM	☐ YES ☐ NO				
I. VARIANCE GRANTED	☐ YES ☐ NO				
J. OTHER	☐ YES ☐ NO				

VII. VALIDATION – FOR DEPARTMENT USE ONLY

USE GROUP _____

BASE FEE _____

TYPE OF CONSTRUCTION _____

NUMBER OF INSPECTIONS _____

SQUARE FEET _____

APPROVAL SIGNATURE

TITLE

DATE

IX. *SITE OR PLOT PLAN – FOR APPLICANT USE

A large grid of graph paper, consisting of 30 columns and 30 rows of small squares, intended for drawing a site or plot plan.

*Site plan should consist of any structures already existing on the site and the proposed project, dimensions of all structures, distance from all property lines, location of any drains, ponds, or other bodies of water, and location of well and septic. Please be as detailed as possible.